

## VOLUNTEER OPPORTUNITY



**Job Title:** Event Coordinators

**Supervisor:** Executive Director

**Length of Commitment:** 3-8 hrs/week, occasional 4-6 Week Position

**Age Requirement:** None

**Duties:** The Event Coordinators will

- Assist in the development and execution of a major G.A.L.A. event
- Help market the event and recruit volunteers and participants
- Participate in evaluation of the event after its close
- Attend occasional meetings throughout the year with other volunteers to help steer and shape the greater G.A.L.A. Community.

G.A.L.A. hosts several large events with varying volunteer needs and assignments. If event planning is of particular interest to you, we would greatly appreciate the support.

**Desired Qualifications:** Volunteers should have a high degree of organizational and planning skills and in interest in engaging in one (or several) of our fun, fast-paced events. Volunteers must also meet the time commitments needed to help organize the event, which will vary from week to week and event to event.

**What is meaningful about this position?** The G.A.L.A. events are fun, engaging, and extremely important in promoting our mission. After an event is over, volunteers will feel as though they've really accomplished something. The events also serve to connect you to your greater community.

**Training provided:** Training will include an overview of G.A.L.A.'s organization, an introduction to the volunteer meetings, and an open dialogue on strategies for program design and implementation. Training will also include more information on specific job tasks.

**Number of Volunteers Needed:** 2+

### **Contact Us.**

Feel free to contact G.A.L.A. if you have any questions about this position or would like to begin the orientation process.

Email: [josh@galacommunity.org](mailto:josh@galacommunity.org)

Phone: 603.539.6460